



FRIENDS OF AGRICULTURAL RESEARCH—BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of January 12, 1999. Board Members in attendance were Frank Longen, Mort Beroza, Al DeMilo, Darrell Cole, Ralph Bram, Essex Finney, Phil Kearney, Walter Rawls, and Bill Bailey.

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls.

Area Report -Darrell Cole: Phyllis is at the Arboretum for a Presidential address. The area is interviewing the top 4 candidates for the associate area director position. The final 4 candidates are Darrell Cole, Dale Bucks, Ron Korsack and Anne McNamara (from FSIS). The schedule of seminars was handed out. The 1998 Beltsville highlights is ready to come off the press and FAR-B is welcome to send some out. Phyllis is looking at hosting the Chamber of Commerce and this would give FAR-B a chance to get visibility also. Three scientist retired the first of the month. The House has scheduled the budget hearings for the first week of February.

ARS National Visitors Center - No Report

Treasurers Report - Bill Bailey: A copy of the last two months treasurers report was handed out.

Committees

Membership Committee - Frank Longen: We have 2 new associates, new member and new patron. Because of the email 12 associates have renewed.

Mike Faust Memorial - Frank Longen: A flyer was presented by Frank and it was decided that Phil would visit Mrs Faust and discuss the flyer with her and the concept.

George W. Irving Fellowship- Phil Kearney: The deadline for having nominations in was set as February 28 and the winner will be announced at the annual meeting

Focus Group - Essex Finney: An meeting with Phyllis has been setup for January 22 to discuss what the area would like us to stress this year and hope to have a draft at the next meeting.

Industrial Liaison Committee- Al DeMilo: They are drafting a letter to be ready for the next meeting.

Old Business

- The request for helping fund the ARS reception at the Animal Science Society Annual Meeting which had been discussed at the previous meeting is no longer a need as the society picked up the cost.

New Business

- Walter reported the Newsletter was ready as soon as a date for the annual meeting was chosen.
- Wednesday April 7, 1999 was chosen for the Annual Meeting and we will ask Darwin Murrell to be guest speaker with a short presentation by Larry Sikora on his sabbatical to Scotland.
- A request for \$ 100 to cover refreshments at New Employee orientations had been sent in by Jim Schmitt. The request was approved by the board.
- A request for \$ 550 for refreshments at the BARC Poster Day had been sent in by Bill Kustas. The request was approved by the board.
- Request by Tom Sexton to cosponsor the BARC Workshop on Animal Manure Management being held January 19 and 20 was approved by the board. A registration fee will be charged to cover the costs.
- Walter brought up the possibility of handling the finances for a Plant workshop being held in Baltimore in the Spring for a 5% charge. The question was what FAR-B's liability would be and it was decided the group should come and make a presentation to the board.
- Walter brought up the \$100 we allocated for lab reviews whether with the deficit budget we might want to cancel this. The board decided to revisit this in the fall.
- Walter suggested we invite the ARS employees at Sunnyside to join FAR-B. Frank will put together a letter.
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Next Meeting - Tuesday, February 9, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:

Walter Rawls

Old Business

The request for helping fund the ARS reception at the Animal Science Society Annual Meeting which has been discussed at the previous meeting is being brought up by the society picked up the cost.

New Business

Walter reported the Newsletter was ready to come as a date for the annual meeting was chosen.

Wednesday April 1 1978 was chosen for the Annual Meeting and we will ask Dr. McArthur to be guest speaker with a short presentation by Dr. McArthur on his experience in Scotland.

A request for \$100 to cover refreshments at the 2 night conference had been made by Jim Schmitt. The request was approved by the board.

A request for \$150 for refreshments at the BACF Poster Day had been made by Bill Korman. The request was approved by the board.

Request by Tom Schmitt to purchase the BACF Workshop on Animal Manure. The request was approved by the board. A request for the request being held until the next meeting was approved by the board. The request will be changed to cover the cost.

Walter brought up the proposal to purchase the house for a new workshop being held in Baltimore in the Spring for a 10 day course. The question was whether or not the house would be used for a group travel course and make a reservation to the house.

Walter brought up the \$100 we allocated for the refreshments with the deficit budget we might want to cancel that. The board decided to retain that for the fall.

Walter reported we have the ARS employees at University in Jan. Feb. It will be a good time to visit.

Next Meeting - Tuesday, February 6, 1978 in Room 225, Bldg. 602 at 1900.

Minutes taken by
Walter Harris

Friends of Agricultural Research at Beltsville

Board of Directors Meeting
Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland

January 12, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
Status of Newsletter and Annual Meeting Date	Walter Rawls
Report from the Visitors Center	John Kucharski
Report of the Treasurer	Bill Bailey
Report of the Membership Chair	Frank Longen
Status Report of Mike Faust Memorial	Frank Longen
Status Report of Geogre W. Irving Fellowship	Phil Kearney
Status Report of Focus Group	Essex Finney
Other Committee Reports	Committee Chairs
Requests for Assistance	Ralph Bram
ARS Reception at Animal Science Society Annual Meeting	
Refreshments for ARS New Employee Orientation	
Refreshments at BARC Poster Day	
Cosponsor Workshop on Animal Manure Management	
New Ideas for FAR-B Fund Raising	Group Discussion

A. C. H.

Clinton at Arb. today for Youth Camp.

Assoc. Clinton interviews being held

1. Koorak
2. Mike Bunde
3. Maria Peterson
4. S. Cole

AKS highlights coming out end of month. (Al-sendant & Industry)
27 vacancies

Retired: Watada -
Sanyard - Veg Lab
Tom Eldin -

BARC is a member of the Balt. Wash Corridor Chamber of Commerce

Hearings scheduled 1st 2 weeks of Feb.

NPS - New HN appointed reported for duty
Interviewing for Elgin position on NPS

Ann Meeting April 7.

OK from Essex Finney #7366 dtd. Jan. 12, 1999. (Record on file)

1/22 @ 1:30 - meeting w/ Phyllis - re focus group.
Smp for next meeting - Feb 9.

Subject: Support for ARS New Employee Orientation

Date: Mon, 11 Jan 1999 13:25:45 -0700

From: Jeff Schmitt <JSCHMITT@ars.usda.gov>

To: bram@greenbelt.com

CC: EWOLFE@ars.usda.gov, JHOOPER@ars.usda.gov, wrawls@hydrolab.arsusda.gov

*\$100 at beginning of year.
for 99. +11*

Dear Dr. Bram,

Every other month the Employee Development Section conducts an orientation for all new ARS employees at the Log Lodge. The half-day program consists of several presentations of topics that we feel are important to their needs as new employees and culminates with a tour of the Beltsville Research Facility. We usually have 10-15 people for each orientation.

*- brochures } from
- posters } walt*

We have a morning break between our presentations and were hoping that FAR-B would be support this activity with refreshments (coffee and donuts).

We estimate that the cost will not exceed \$15.

Thanks for your time and attention.

Sincerely yours,

Jeffrey J. Schmitt *A*
Employee Development Specialist



FRIENDS OF AGRICULTURAL RESEARCH—BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of April 7, 1999. Board Members in attendance were Mort Beroza, Ralph Bram, Jim Butcher, Al DeMilo,, Essex Finney, John Kucharski, Frank Longen, and Walter Rawls.

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls. The letter of thanks from Tom Sexton for FARB's support of the Animal Waste Workshop was read. Also, Bill Hollis's letter of resignation from the board was read.

Area Report - Phyllis Johnson: Will be presented at the Annual Meeting.

ARS National Visitors Center - John Kucharski : Very busy schedule.

Treasurers Report - Bill Bailey: No report given.

Committees

Membership Committee - Frank Longen: About 60 to 70 percent of the members have renewed their membership for the year.

Mike Faust Memorial - Frank Longen: Phil distributed the flyers at the University and we have had no response s.

George W. Irving Fellowship - Essex Finney: There were five applications for the fellowship and the review committee headed by Phil Kearney and included Ralph Bram, Harrold Hawk, Darrell Cole, and Essex Finney chose John Dobrinsky from the Livestock Institute.

Focus Group - Essex Finney: Essex that the testimony was finalized an delivered to the committee chairs and the Maryland delegation on March 11th.

Corporate Relations - Al DeMilo: Still being worked on and hope to send out soon.

Community Outreach - Hank Dickson: No report.

Old Business

- None

New Business

- Request for support of Human Nutrition summer institute for \$500-1000 was discussed and turned down and Ralph will notify them.
- Request to handle administration of Horticulture Symposium in May 2000 was discussed and if it was decided more information was needed and Walter will request them to come to the May meeting

Next Meeting - Tuesday, May 11, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:

Walter Rawls



FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, Inc.

P.O. Box 1061
Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of May 11, 1999. Board Members in attendance were Bill Bailey, Mort Beroza, Ralph Bram, Jim Butcher, Hank Dickson, Al DeMilo,, Essex Finney, John Hammond, Phil Kearney, Ron Korcak, John Kucharski, Frank Longen, and Walter Rawls.

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls. A table plaque was presented for his service as FAR-B president. Walter reported he received a letter of appreciation from Bill Hollis for his board service certificate; also it was reported that Bill's eyesight had degenerated such that his wife had to read the certificate. Phil reported that Pat Jackson had passed away a month ago.

Area Report - Ron Korcak: Probably be 2 years before building 4 is ready. Dale Bucks is going to be on a detail in the NRI . BARC will be experimenting with a new fuel which is a mixture of soybean oil and diesel fuel. The University of Maryland will be building a transgenic building on BARC-E which will house both university and ARS employees. Starting a 3 year on the farm research on the transition to organic farming on two farms in the state.

ARS National Visitors Center - John Kucharski : Handed out a list summarizing the activities of the visitors center. There has been an increase in professional visitors taking tours.

Treasurers Report - Al Demilo/Bill Bailey: See attached report. The transition from Bill to Al will soon be completed. All bills should be sent to Al.

Committees

Membership Committee - Frank Longen: Status of membership is 2 sustaining members; 14 patrons out of 16 have renewed; 68 personal members out of 84 have renewed; 57 associate members out of 86 have renewed.

Mike Faust Memorial - Frank Longen: Ms Courtney Robinson of Bowie was chosen for the award. And Mrs Faust has been notified.

George W. Irving Fellowship -Phil Kearney: John Dobrinsky was awarded the fellowship.

Focus Group - Essex Finney: Walter passed out material proposed to be sent to the agricultural budget committees. The board approved the material.

Corporate Relations - Al DeMilo: No report

Community Outreach - Hank Dickson: Proposal to amend the by-laws to include a community outreach committee was approved. The amendment was Purpose: To promote activities which reflect a positive image of ARS, BARC and FAR-B among students and residents of the communities in proximity of BARC.

Beltsville Symposium - Walter Rawls: Title will be Animal 2000 chaired by Lew Gasbarre and Brad Berry and a organizational meeting will be held in the near future. Mort and Walter were selected as FAR-B representatives for the symposium.

Publicity Committee - Jim Butcher: A press release on the George W. Irving Fellowship was handed out.

Old Business

- John Hammond explained his request to handle administration of Horticulture Symposium in May 2000 and the board voted to handle the funds for 5%; however, FAR-B will not be involved in any associated contracts and does not want to be a cosponsor of the symposium and Walter will contact.

New Business

- John H. Wiersema, Systematic Botany and Mycology Laboratory, \$150 for refreshments for a reception to present the publication "World Economic Plants: A Standard Reference", was approved by the Board via e-mail on April 8, 1999.
- Debbie Yeadon, Biocontrol of Plant Diseases Laboratory, \$50 to support a display at the BARC Public Field Day. Disapproved at the Board on May 11, 1999.
- Essex suggested that we should decide at the June meeting if we fund indepth lab reviews next year.
- Walter asked for all newsletter articles be sent to him by email if possible by **June 5**.

Next Meeting - Tuesday, June 8, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:
Walter Rawls

Friends of Agricultural Research at Beltsville

Board of Directors Meeting
Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
May 11, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
International Symposium on Virus Diseases Of Ornamental Plants, May 2000	John Hammond
FAR-B Preparations for BARC Symposium 2000	Walter Rawls
Report from the Visitors Center	John Kucharski
Treasurer's Report	Bill Bailey/Al DeMilo
Report of the Membership Chair	Frank Longen
Faust Internship Update	Frank Longen
Amendments to Bylaws for Community Outreach	Hank Dixon
Status Report of Corporate Relations Committee	Al DeMilo
Other Committee Reports	Committee Chairs
Contents of June Newsletter	Walter Rawls
New Committee Assignments	Group
Additional Requests for Assistance	Ralph Bram/Walter Rawls
New Board Members	Group
Adjourn	

Friends of Agricultural Research at Beltsville

Board of Directors Meeting
Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
June 8, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
FAR-B Preparations for BARC Symposium 2000	Walter Rawls
FAR-B Distinguished Scientist Award	Ralph Bram
Report from the Visitors Center	John Kucharski
Treasurer's Report	Al DeMilo
Report of the Membership Chair	Frank Longen
Membership Drive 2000	Ralph Bram
Status Report of Corporate Relations Committee	Al DeMilo
Other Committee Reports	Committee Chairs
Draft of June Newsletter	Walter Rawls
Indepth Lab Review Support	Essex Finney
Requests for Assistance	Ralph Bram/Walter Rawls
New Board Members	Group
Adjourn	



FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, Inc.

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FARB Board of Directors Minutes of June 8, 1999. Board Members in attendance were Brad Berry, Mort Beroza, Ralph Bram, Jim Butcher, Darrell Cole, Essex Finney, Lewis Gasbarre, Phil Kearney, Frank Longen, and Walter Rawls.

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls. Ralph read letters which had been received from Senator Mikulski and Mrs. Faust.

Area Report - Darrell Cole: At the department awards tomorrow, 3 Beltsville scientists will be receiving awards and one Beltsville group award will be awarded. Building 004 responsibility has been determined and ARS will replace the roof structure and the contractor will replace the other damage. Construction should start on the roof by October. It looks like the House supported the funding of the BHNRC building and the Senate will be looking at the budget next week. Field Day was a great success there were 70 exhibits and the largest crowd ever.

ARS National Visitors Center - John Kucharski : No report.

Treasurers Report - Al Demilo/Bill Bailey: The treasurers reports for the last three months were handed out.

Committees

Membership Committee - Frank Longen: Another reminder was sent out. It was decided to send out a brochure with the news letter.

Focus Group - Essex Finney: It was decided to send a letter to the Senate sub committee on appropriations in support of Beltsville

Corporate Relations - Al DeMilo: No report

Community Outreach - Hank Dickson: No Report.

Beltsville Symposium -Brad Berry and Lewis Gasbarre: Title will be Animal 2000 and a organizational meeting will be held in the near future. The FAR-B distinguished Scientist program held in connection with the symposium was discussed.

Publicity Committee - Jim Butcher: A article on Ron Korcak appointment was sent out.

Old Business

- The board voted to not support funding indepth lab reviews a \$100 starting in September because of the financial situation and if this situation changed this item would be reconsidered

New Business

- New board members were discussed and Ralph will invite some possible candidates to our September meeting. The possibility of adding industrial members to the board was discussed and Phil suggested an industrial advisory committee that would meet once or twice a year. It was decided to discuss this in more depth at the next meeting.

Next Meeting - Tuesday, September 14, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:

Walter Rawls



FRIENDS OF AGRICULTURE RESEARCH-BELTSVILLE, INC.

P.O. BOX 1061
Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of September 14, 1999. In attendance were Bill Bailey, Mort Beroza, Ralph Bram, Jim Butcher, Lewis Gasbarre, Dick Herrett, Phyllis Johnson, John Kucharski, Phil Kearney, Frank Longen, Walter Rawls, and Joe Urban .

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls.

Area Report -Phyllis Johnson: Building 005 has been refurbished and labs are being moved into the building. The final contract for the fiber optic network has been let and should be in place earl next year. Also the contract for the Bldg 004 roof will be let before October 1st. The Senate bill has money for the first phase of the human nutrition building. Plans are underway for building a new animal facility by University of Maryland at BARC, a feed mill poultry barn and biocontrol greenhouse. A new DNA sequencer has just been installed at BARC. The facilities task committee report is due out soon and possibly will propose closing BARC. Still waiting on approval for recruiting NRI director. We are holding Chesapeake Bay Field day on September 28 to show case all the research we are conducting related to the bay.

Fund Raising for Agricultural Research - Richard Herret: A presentation on how ARI goes about their fund raising activities. In summary you need (1) clear vision with goals and objectives; (2) mission statement; (3) commitment of membership; (5) strategic plan; and (6) method to track progress. ARI is willing to give FARB their mailing list.

ARS National Visitors Center - John Kucharski : Had a very active summer which included 3 ambassadors and 3 ministers of agriculture. Presently a team is evaluating the visitors center building to determine what needs to be one to preserve the building.

Treasurers Report - Al Demilo: The treasurers reports for the last three months were handed out.

Committees

Membership Committee - Frank Longen: At present we have 2 sustaining members, 17 patrons, 84 members and 85 associate members.

Focus Group - Essex Finney: No report.

Corporate Relations - Al DeMilo: No report

Community Outreach - John Kucharski: Hank was not able to be present and John presented the plans for the Seabrook Elementary School field trip to BARC. This year they will have two sixth grade classes and the tour is set up for November 3. The issue about maybe hosting a different school was discussed; however, no decision was made. \$300 was requested for the pizza lunch.

Beltsville Symposium - Lewis Gasbarre and Joe Urban: Lew introduced Joe Urban who would be taking over co chair duties for Brad Berry. The symposium will be held in October 2000 and will be titled Healthy Animals 2000. The committee structure has been set up and at the next meeting more specifics will be available.

Publicity Committee - Jim Butcher: No report.

Old Business

- Ralph announced that the board over the summer approved sponsoring Chesapeake Bay Day and Beef Research Field Day. A request for International Symposium on Virus Diseases of Ornamental Plants sponsorship was tabled until the next meeting
- Phil reported that he had received a letter from Dr. Anderson, one of the 1998 George Irving Fellowship winners, indicating that his sabbatical had been canceled because the company had changed direction and he would not be using the money FARB had allocated.
- The board voted to reinstate funding indepth lab reviews a \$100 starting in September 1999.
- Phil reported that the certificate presentation for the Faust summer intern, Ms. Robinson, was done on September 2nd and Mrs Faust was very pleased.

New Business

- The request for \$300 for the Seabrook school tour lunch was approved.
- The request by Dr. Gary Beecher for sponsorship of the special symposium for nutrition was tabled until the next meeting.
- Standardized format for request was tabled until the next meeting.
- Proposal for email to go to employees at Sunnyside was discussed and Frank is going to revise it.

- A committee of Frank, Al and Bill was formed to look at developing a policy for FARB funding and sponsoring events. It was discussed that 5% costs should be applied only to events outside Beltsville and not to events at Beltsville.
- Discussion of outside funding and restructuring the board was tabled until the next meeting.

Next Meeting - Tuesday, October 12, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:

Walter Rawls

Friends of Agricultural Research at Beltsville

Board of Directors Meeting

Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
October 12, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
Report from the Visitors Center	John Kucharski
Requests for Assistance BARC Symposium 2000 (status report) Human Nutrition Symposium Reception (1/18/00) Standardize Assistance Request Format	Ralph Bram/Walter Rawls Lew Gasbarre & Joe Urban
Treasurer's Report	Jim Butcher
Committee on FAR-B Funding and Sponsoring Events	Al DeMilo
Report of the Membership Chair	Al DeMilo
Revision and Printing of FAR-B Brochure	Frank Longen
Status Report of Committee on FAR-B Goals and Objectives	Walter Rawls
Status Report of Corporate Relations Committee	Phil Kearney
Focus Group Report—Future Activities	Al DeMilo
Report of Publicity Committee	Essex Finney
Other Committee Reports	Jim Butcher
Adjourn	Committee Chairs

*Brad Berry - pres
Jon Giles (Barrow)
Chris Strasser -*



FRIENDS OF AGRICULTURE RESEARCH-BELTSVILLE, INC.

P.O. BOX 1061

Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of October 12, 1999. In attendance were Bill Bailey, Mort Beroza, Ralph Bram, Jim Butcher, Phil Kearney, Frank Longen, Walter Rawls, Ron Korcak, and Hank Dickson.

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. One correction to the September minutes did not include the formation of a Goals and Objectives committee consisting of Phil Kearney, chair, Essex Finney, Jim Butcher and Darrell Cole. If you have any comments or corrections, please give them to Walter Rawls.

Area Report - Ron Korcak: Darrell Cole has gone on a detail to be the acting area director for the South Atlantic Area. A very successful Chesapeake Bay D was held with about 150 attendees. The Beltsville area had the agency's Young Scientist of the year and Senior Scientist of the year.

ARS National Visitors Center - John Kucharski : No report.

Treasurers Report - Al Demilo: The treasurers reports for August was handed out.

Committees

Membership Committee - Frank Longen: At present we have 2 sustaining members, 17 patrons, 84 members and 85 associate members.

Focus Group - Essex Finney: Phil announced that Essex has requested to step down from heading this committee. Jim Butcher agreed to take over as chair of this group.

Corporate Relations - Al DeMilo: No report

Community Outreach - Hank Dickson: The Seabrook Elementry School field trip to BARC is scheduled for November 3rd.

Beltsville Symposium - Lewis Gasbarre and Joe Urban: No Report.

Publicity Committee - Jim Butcher: Passed out a Hoyer press release on the naming of the office complex the George Washington Carver Building recently held. Also passed

out was an article titled "BARC Creates, Transfers Agricultural Technology" which Jim is submitting to the paper.

Old Business

- Human Nutrition Symposium was discussed and Ralph is going to request more information from Dr. Beecher and approval will be done by email.
- Bill, Frank and Al will refine the FARB request for assistance information sheet and bring it up at the next meeting for approval .
- Since Darrell Cole is not available to participate on the Goals and Objectives committee it was suggested to ask Tom Sexton if he would participate on the committee

New Business

- Ralph will put together a draft for a new brochure since we are out of the old ones and present it at the next meeting.
- The request by Dr. Gary Beecher for sponsorship of the special symposium for nutrition was tabled until the next meeting.
- Standardized format for request was tabled until the next meeting.
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- Discussion of outside funding and restructuring the board was tabled until the next meeting.

Next Meeting - Tuesday, November 9, 1999 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:

Walter Rawls

FARB AUG99 TREASURER'S REPORT

Balance of 3 Accts (*76398,*75987,*76401) 31Jul99.....\$78,952.59

Balance Crestar Bank General Acct (Bus-MMA) # 2092-76398 02Aug99.....\$29,407.03

Income:

Membership.....\$00.00

Interest.....\$68.85+

Total Income.....\$68.85+

Expenses:

Acct anal fee (Aug99).....\$10.40-

Purchase new checks.....\$20.85-

Total Expenses.....\$31.25-

Balance as of 31Aug99.....\$29,444.63

Balance Crestar Bus Checking Acct # 2092-75987 02Aug99.....\$2,807.19

Income:

Total Income.....\$00.00

Expenses:

P.O. Box rental.....\$64.00-

Check deductions.....\$100.00-

Purchase new checks.....\$9.95-

Total Expenses.....\$173.95-

Balance as of 31Aug99.....\$2,633.24

Balance Crestar Bus MMA Acct # 2092-76401 31Jul99.....\$46,740.67

Income:

Interest.....\$89.48+

Total Income.....\$89.48+

Expenses:

G. Irving Fellowship (L. Sikora).....\$10,091.36-

Purchase new checks.....\$7.95-

Acct anal fee.....\$9.15-

Total expenses.....\$10,108.46-

Balance as of 31Aug99.....\$36,721.69

Balance of three working accts as of 31Aug99.....\$68,799.56
 Gift of 275 shares of DPL @ ~\$18+/share (M.Faust Intern Prog).....~\$5,000.00+
 DPL dividends paid 6/04/99, 3.496 shares@ \$18.486/sh.....\$64.63+
 DPL commission paid 6/04/99.....\$00.17-

Obligations:

George Irving Fellowship (J.Dobrinsky).....\$7,500.00-
 George Irving Fellowship (R. Anderson).....\$12,000.00-
 M. Faust Intern Prog.~ \$2,500.00-
 Symp.Books. "Food, Phytonutr. & Health".....~\$2,500.00-
 Balance available 31Aug99 to spend.....\$49,364.02
 Difference from last month.....\$7,561.67-

Status of Systematic Entomology Lab Fund (SELF) Accounts Aug 99

SELF Business MMA Acct # 2092-74387

Balance 31Jul99.....\$8,743.35

Income:

Deposits \$00.00+
 Interest \$18.57+

Balance 31Aug99.....\$8,761.92

SELF T. Rowe Price "Equity Income" Fund Acct # 521239631-6

Balance 29 Mar99 1,364.425 shares@ \$26.31/share.....\$35,898.02

Balance 28 Jun99 1,371.106 shares@ \$28.59/share.....\$39,199.92

Total balance of SELF accts.....\$47,961.84

Crestar Bank (Crestar, 3405 Commerce St., Richmond, VA)

T. Rowe Price Services, Inc., P.O. Box 89000, Baltimore, MD 21289-0250

Prepared by

Albert B. DeMilo

Albert B. DeMilo, Treasurer

Date

10-12-99

Friends of Agricultural Research at Beltsville

Board of Directors Meeting

Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
September 14, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
Fund Raising for Agricultural Research	Richard Herret
Letter from Barnes-Aastad Soil and Water Conservation Research Association	
Requests for Assistance	Ralph Bram/Walter Rawls
BARC Symposium 2000 (status report)	
Chesapeake Bay Day (9/28/99)	
Beef Research Field Day (10/6/99)	
Human Nutrition Symposium Reception (1/18/00)	
International Symposium on Virus Diseases of Ornamental Plants (5/00)	
[Standardize request format — Jim Butcher]	
Report from the Visitors Center	John Kucharski
Treasurer's Report	Al DeMilo
Dr. Anderson's 1998 George Irving Fellowship	Phil Kearney
Status Report of Summer Intern Program	Phil Kearney/Frank Longen
Report of the Membership Chair	Frank Longen
Membership Drive 2000	Ralph Bram/Frank Longen
Outside Fund Raising Activities and Restructuring Board	Phil Kearney
Status Report of Corporate Relations Committee	Al DeMilo
Other Committee Reports	Committee Chairs
Adjourn	

Friends of Agricultural Research at Beltsville

Board of Directors Meeting

Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
November 9, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
Requests for Assistance BARC Symposium 2000 (status report) Human Nutrition Symposium Reception (1/18/00) Invasive Species Symposium	Ralph Bram Lew Gasbarre/Joe Urban
Report from the Visitors Center	John Kucharski
Revision and Printing of FAR-B Brochure	Ralph Bram
Treasurer's Report	Al DeMilo
FAR-B Budget for 2000	Al DeMilo
Committee on FAR-B Funding and Sponsoring Events	Al DeMilo
Status Report of Membership Committee	Frank Longen
Status Report of Committee on Goals and Objectives	Phil Kearney
Status Report of Corporate Relations Committee	Al DeMilo
Status Report of Focus Group	Jim Butcher
Status Report of Publicity Committee	Jim Butcher
Other Committee Reports	Committee Chairs
Adjourn	



FRIENDS OF AGRICULTURAL RESEARCH—BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of November 9, 1999. In attendance were Bill Bailey, Mort Beroza, Ralph Bram, Jim Butcher, Al Demilo, Phil Kearney, John Kucharski, Frank Longen, Phillis Johnson, Hank Dickson.

Comments by the President-Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any corrections or comments, see Walter Rawls. Walter Rawls is away on travel today and Phil Kearney will take notes. Ralph met with the RLs to explain purpose and goals of FAR-B.

Area Report - Phyllis Johnson: The appropriation bill has been signed and ARS will get \$785M and \$834M for 2000. Congress will also cover half of the pay cost request. The GRIN, Parasitology and Hort Quality Labs will get new funds. \$500,000 had been designated for the BHNRC. New funds for facilitates are \$13M, \$11M of which is for the new HNRC facility. It is estimated that an additional \$400M will be needed to completely renovate BARC. Barbara Leonhardt has announced her pending retirement as Institute Chairman of the Plant Science Institute. Jim Anderson is the new Associate IC. BARC will be looking at their information transfer activities, since the fiber opticals line has almost been completed. . A new brochure on the Biodiesel Demonstration was distributed.

Requests for Assistance: Plans for BARC Symposium 2000 were discussed by Lew Gasbarre. Funds for the Human Nutrition Symposium and Invasive Species Symposium were approved.

Report from the Visitors Center: John reported that there has been a lot of activity involving foreign and domestic visitors at the Center. Hank Dickson reported that there was an excellent BARC tour for the 6th grade students from Seabrook Elementary School on November 3, 1999. Many parents attended.

Revision and Printing of FAR-B Brochure: Ralph Bram discussed his draft brochure mailed out prior to the meeting. The Information Division will make some suggestions on format and will bring back their recommendations by next meeting.

Treasurers's Report: The Animal Field day was a big success and we received about \$950 from this project. The treasurers report is attached.

FAR-B Budget for 2000: Al Demilo went into some detail on projected expenses and income for 2000. His report is attached.

Committee on FAR-B Funding and Sponsorship Events: The group discussed and approved the amended request form with the proviso that the 15% overhead be revised to read 20%. Copy attached. A request from Manya Stoetzel in the new format for a planned symposium was approved.

Status Report of Membership Committee - Two dues payments were received .

Status Report of Committee on Goals and Objectives: Phil Kearney presented a report on a meeting to consider fund raising efforts and membership efforts. The report is attached. He will look into getting FAR-B included in the Combined Federal Campaign list.

Status Report on Corporate Relations: Al Demilo reported that the first set of letters will go out shortly. A second set of letters indicating a linkage between BARC activities and industry will go out next.

Status Report of Focus Group: Jim Butcher read a letter from Terry Kinney, former Administrator of ARS, saying that he is interested and willing to work on the focus group. The current membership of the focus group is Bram, Finney, Butcher and Kearney. We will continue to work with BARC on this educational program.

Status Report of the Publicity Committee: Jim Butcher has published two articles in the Beltsville News.

Item: We need to ask Walter Rawls to bring his camera to the December meeting to get a picture of the Board.

Next Meeting - (note change) Tuesday, December 6, 1999, Bldg. 003 at 1:00pm.

Minutes take by
Phil Kearney
pk56@umail.umd.edu

**2000 PROPOSED BUDGET FOR FRIENDS OF AGRICULTURAL RESEARCH-
BELTSVILLE (excluding revenues/losses from Symposia&Conferences)
DRAFT**

Expenses:

George W. Irving Fellowship Award(1)	10,000 \$12,000
Summer Intern(1)- Grant to ARS for salary	\$2,500 Faust
Plaque for summer intern (Faust Grant)	\$100
Plaque FARB Dist. Scientist Award	\$100

Food and refreshments:

In-depth lab reviews (15@\$100/lab for labs scheduled FY 00)	\$1,500
As per Area provided list dated 08/20/99	
Field days (2)	\$1000
BARC Poster Day	\$550
Dedications(1)	\$600
Other events (award ceremony/ new employee orientation, unspecified)	\$750
Annual meeting	\$75
Community outreach luncheon	\$300

Administrative expenses:

Postage(Membership postcards, letters)	\$100
Postage FARB Newsletters(2)	\$120
Postage (Corp. Relations donation request letters)	\$100
Postage (President, Committee heads)	\$60
Post Office Box Rental	\$70
Stationary/office supplies	\$100
Printing new FARB Brochure	\$500
Printing and materials for FARB newsletters(2)	\$450

Total Estimated Expenses.....\$20,975

Income:

Membership dues	\$5000
Contributions in lieu of honoraria	\$300
Interest from FARB MMA Accts(Excluding SELF Accts)	\$1,860
Reserves from FARB MMA Accts to offset deficit	\$13,815

FY2000 Budget Total.....\$20,975

Committee on Goals and Objectives
Meeting 1:30 Oct 28, 1999
Bldg 200 BARC-W

Present: Tom Sexton, Walter Rawls, Jim Butcher and Phil Kearney

Fund Raising Efforts

Combined Federal Campaign Listing- Could FAR-B be listed in the National Capital Area campaign as a possible recipient? Contact Washington Office at 202-628-2263.

Issue - What is required in the way of documentation?

Advertisements in our Newsletter - Could FAR-B get paid local ads from leading business groups that benefit from BARC activities? Possible contacts would be Holiday Inn and other local motels that house BARC symposium speakers, Bhenke, Bell Atlantic, caterers, and other businesses that service BARC, ex fuel oil providers, power companies, contractors and others.

Issue - Quality and distribution of newsletter?

Small Symposium Sponsorship - Could we encourage more of the type of symposium recently sponsored by LPI?

Issue - How can we encourage more Institutes/Labs to sponsor these types of symposia and how do we set more realistic registration fees?

Membership Efforts

List retirees in BARC Newsletter "Under the Clocktower" - Alternatively, IC and RL s advise FAR-B of potential retirees.

Issue - How do we involve IC s and RL s in the announcement process.

Form an Associates/Employees Advisory Board - Ask people like Nancy Thrush, Tim Badger, John Van der Werst, and others to advise us of the needs of the Associates and employees at BARC. This Board would meet regularly with the FAR-B Board.

Issue - This would be a long-term commitment on the part of FAR-B and would require some study on the balance of incoming and outgoing funds.

Form an Outside Advisory Board - Ask influential local leaders to advise us on fund raising opportunities, people like Art Dorman, ?? .

Issue - Can we locate the right people to serve on this type of Board

Recommendation - That we delay implementing these suggestions until after the new year in order to fully understand and discuss the implications of these proposals. Then develop a schedule to accomplish these suggestions.

FARB SEP99 TREASURER'S REPORT

Balance of 3 Accts (*76398,*75987,*76401) 31Aug99.....\$68,799.56

Balance Crestar Bank General Acct (Bus MMA) # 2092-76398 01Sep99.....\$29,444.63

Income:

Membership.....\$140.00+

Interest.....\$69.16+

Total Income.....\$209.16+

Expenses:

Bank Serv. fee (Sep99).....\$00.00-

Total Expenses.....\$00.00-

Balance as of 30Sep99.....\$29,653.79

Balance Crestar Bus Checking Acct # 2092-75987 01Sep99.....\$2,633.24

Income:

Total Income.....\$00.00

Expenses:

Check deductions.....\$26.43-

Bank Serv. Fee.....\$00.00-

Total Expenses.....\$26.43-

Balance as of 30Sep99.....\$2,606.81

Balance Crestar Bus MMA Acct # 2092-76401 01Sep99.....\$36,721.69

Income:

Interest.....\$86.02+

Total Income.....\$86.02+

Expenses:

Bank Serv. Fee.....\$00.00-

Total expenses.....\$00.00-

Balance as of 30Sep99.....\$36,807.71

Balance of three working accts as of 30Sep99.....	\$69,068.31
Balance DPL Acct.(Faust Intern Prog.), 07Sep99; 281.908 shares@\$19.183/sh.	\$5,407.84+
Obligations:	
George Irving Fellowship (J.Dobrinsky).....	\$7,500.00-
M. Faust Intern Prog.	~ \$2,500.00-
Symp.Books. "Food, Phytonutr. & Health".....	~\$2,500.00-
Refreshments for in-depth lab reviews for FY00 @\$100/lab.....	~\$1,500.00-
Balance available 30Sep99 to spend.....	\$60,476.15
Difference from last month.....	\$11,112.13+

Status of Systematic Entomology Lab Fund (SELF) Accounts SEP 99

SELF Business MMA Acct # 2092-74387

Balance 31Aug99.....\$8,761.92

Income:

Deposits \$00.00+

Interest \$18.00+

Balance 30Sep99.....\$8,779.92

SELF T. Rowe Price "Equity Income" Fund Acct # 521239631-6

Balance 28Jun99 1,371.106 shares@ \$28.59/share.....\$39,199.92

Balance 30Sep99 1,377.883 shares@ \$26.48/share.....\$36,486.34

Total balance of two SELF Accts.....\$45,266.26

Crestar Bank (Crestar, 3405 Commerce St., Richmond, VA)

T. Rowe Price Services, Inc., P.O. Box 89000, Baltimore, MD 21289-0250

Prepared by

Albert B. DeMilo

Albert B. DeMilo, Treasurer

Date

11/9/99

Friends of Agricultural Research at Beltsville

Board of Directors Meeting

Beltsville Agricultural Research Center
Building 003, Room 238
Beltsville, Maryland
December 7, 1999
1:00 p.m.

Agenda

Call to Order and Introduction of Guests	Ralph Bram
Report from the Area Office	Phyllis Johnson
Requests for Assistance BARC Symposium 2000 (status report) Retirement reception for Dr. Zimmerman New Employee Orientation	Lew Gasbarre/Bob Oltjen Ralph Bram Ralph Bram
Report from the Visitors Center	John Kucharski
Revision and Printing of FAR-B Brochure	John Kucharski/Jim Butcher
Treasurer's Report	Al DeMilo
Committee on FAR-B Funding and Sponsoring Events	Al DeMilo ✓
Status Report of Membership Committee	Frank Longen ✓
Status Report of Committee on Goals and Objectives	Phil Kearney ✓
George W. Irving Fellowship/Mike Faust Internship	Ralph Bram
Status Report of Corporate Relations Committee	Al DeMilo
Status Report of Focus Group and Publicity Committee	Jim Butcher
Preparations for January Newsletter	Walter Rawls
Other Committee Reports	Committee Chairs
Adjourn	

Zimmerman - Retiring
Walter Rawls

Arthur Mattoo - Veg. Lab
Articles for Jan. Newsletter - Membership
for Jan. 7 to Walter
Contact
Re Faust Intern
Annual meeting 4/11/9
Rm 20



FRIENDS OF AGRICULTURE RESEARCH-BELTSVILLE, INC.

P.O. BOX 1061

Beltsville, Maryland 20704-1061

FARB Board of Directors Minutes of December 7, 1999. In attendance were Bill Bailey, Mort Beroza, Ralph Bram, Jim Butcher, Al Demilo, John Kucharski, Phil Kearney, Frank Longen, Bob Oltjen, and Walter Rawls, .

Comments by the President -Ralph Bram: You should have a copy of the minutes from the last meeting. If you have any comments or corrections, please give them to Walter Rawls.

Area Report - Walter Rawls: Barbara Leonhardt Institute Director of the Plant Sciences Institute is retiring at the end of December and she does not want a party. Jim Anderson has been appointed as the associate director of PSI. We have not received word on the across the board cut approved. Darrell Cole is still in Athens Georgia and we do not know when he will return.

ARS National Visitors Center - John Kucharski: Very slow at present a new boiler is being installed.

Treasurers Report - Al Demilo: The treasurers report was handed out.

Committees

Membership Committee - Frank Longen: At present we have 2 sustaining members, 16 patrons, 7 members and 66 associate members for a total of 158 paid members. It was decided that anyone that had not paid their dues in 2 years would be dropped..

Focus Group -Jim Butcher: Jim reported that he had talked to Phyllis and handed out a draft of the first part for comments.

Mike Faust Memorial - Frank Longen: Frank will handle getting the publicity out on this.

George W. Irving Fellowship -Jim Butcher: Jim is going to handle the fellowship selection this spring.

Corporate Relations - Al DeMilo: Al passed out a draft letter that he was sending out to solicit corporate funds. Eight letters have been sent out and this will be a continuing

process.

Goals and Objectives - Phil Kearney: Looking into seeing if we can be included in the Combined Federal Campaign. Also, exploring an outside advisory board and possibly merging with other organizations.

Community Outreach - Hank Dickson: Passed out a book of letters and pictures from the students that FARB sponsored to visit BARC.

Beltsville Symposium - Lew Gasbarre : Because of the change in meeting dates Lew was unable to make the meeting. Bob Oltjen reported that notification of the meeting will be sent out electronically next week. Program speakers will be chosen next week and should have the program set in early January. Animal Health Review will publish the proceeding as a supplement.

Publicity Committee - Jim Butcher: A article was distributed which was published outlining the accomplishments at Beltsville

Old Business

- Jim reported that the FARB Brochure design should be finished in the next couple of weeks and we can have it printed by the January meeting.
- Walter will sent old the format for requesting funds to Beltsville employees

New Business

- Request from Joe Hooper for \$100 for new employee orientation for FY 2000 was discussed and approved.
- Request from Dr. Hadidi for money for refreshments for the reception for Dr. Zimmerman's retirement was discussed and not approved because it was felt that it was not FARB's place to contribute to retirement receptions.
- Assignments were made for contributions to the January newsletter. It was requested that the material be sent to Walter via email by January 7.
- Annual meeting was set for April 11, 2000.
-

Next Meeting - Tuesday, January 11, 2000 in Room 238, Bldg. 003 at 1pm.

Minutes taken by:
Walter Rawls



FRIENDS OF AGRICULTURAL RESEARCH—BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

Dr. Randall Day
Purdue Farms, Inc.
P.O. Box 1537
Salisbury, MD 21801

December 6, 1999

Dear Dr. Day:

The Friends of Agricultural Research-Beltsville (FAR-B) request your financial help to support us in our mission to promote excellence in agricultural research, specifically in high-priority research programs conducted at the U.S.D.A.'s Beltsville Agricultural Research Center (BARC), Beltsville, MD. FAR-B is an independent non-profit organization established solely to support BARC's scientists in research activities that will benefit our Nation's essential agricultural interests. FAR-B administrative costs are essentially zero, since it's officers and board members are BARC retirees who serve voluntarily without pay.

Activities of FAR-B include: co-sponsoring and underwriting the Annual Beltsville Symposium as well as other agency-sponsored conferences/workshops; providing funds to BARC scientists for short-term sabbatical travel; providing funds to co-host international scientists participating in cooperative research or scientific-exchange programs; purchasing urgently-needed equipment, and funding student summer internships for qualifying BARC scientists.

As a concerned member of the agricultural community, please consider supporting FAR-B's efforts by becoming a FAR-B member (see enclosed brochure) or by making a direct donation to FAR-B. Donations, which are tax deductible, should be made payable to "FAR-B" and mailed to my attention at the address on the letterhead.

Be assured that your generous contribution will be appropriately recognized and put to excellent use in helping to solve critical agricultural problems, the solutions of which hopefully will benefit your organization. A complimentary copy of "Agricultural Research" highlighting Beltsville-Area research accomplishments is enclosed. For additional information, please contact me at the above address, by phone (410-939-8359) or e-mail (rabram@rcn.com).

Thank you for your consideration of this request.

Sincerely,

Ralph A. Bram, Ph.D.
President, FAR-B

FARB OCT99 TREASURER'S REPORT

Balance of 3 Accts (*76398,*75987,*76401) 30SEP99.....\$69,068.31

Balance Crestar Bank General Acct (Bus MMA) # 2092-76398 01Oct99.....\$29,653.79

Income:

Beef Cattle Day(proceeds, checks&cash).....\$2,890.00+
Chesapeake Day(proceeds, checks).....\$1,976.35+
Chesapeake Day(proceeds, cash).....\$175.65+
Gift(G. Wiggans).....\$120.72+
Membership.....\$130.00+
Interest.....\$76.42+
Total Income.....\$5,369.14+

Expenses:

Payment to caterer(Chesapeake Day).....\$2,140.00-
Total Expenses.....\$2,140.00-

Balance as of 29Oct99.....\$32,882.93

Balance Crestar Bus Checking Acct # 2092-75987 01Oct99.....\$2,606.81

Income:

Total Income.....\$00.00

Expenses:

Check deductions.....\$00.00-
Bank Serv. Fee.....\$00.00-
Total Expenses.....\$00.00-

Balance as of 29Oct99.....\$2,606.81

Balance Crestar Conf. & Symp. Acct(Bus MMA) # 2092-76401 01Oct99.....\$36,807.71

Income:

Interest.....\$86.89+
Total Income.....\$86.89+

Expenses:

Beef Cattle Day(payment to caterer).....\$2,015.00-
Total expenses.....\$2,015.00-

Balance as of 29Oct99.....\$34,879.60

Balance of three working accts as of 29Oct99.....\$70,369.34
 Balance DPL Acct.(Faust Intern Prog.), 07Sep99; 281.908 shares@\$19.183/sh.\$5,407.84+
 Obligations:
 George Irving Fellowship (J.Dobrinsky).....\$7,500.00-
 M. Faust Intern Prog.~ \$2,500.00-
 Symp.Books. "Food, Phytonutr. & Health".....~\$2,500.00-
 Refreshments for in-depth lab reviews for FY00 @\$100/lab.....~\$1,500.00-
Balance available 29Oct99 to spend.....\$61,777.18
 Difference from last month.....\$1,301.03+

Status of Systematic Entomology Lab Fund (SELF) Accounts OCT 99

SELF Business MMA Acct # 2092-74387

Balance 01Oct99.....\$8,779.92

Income:

Deposits \$00.00+
 Interest \$18.64+

Balance 29Oct99.....\$8,798.56

SELF T. Rowe Price "Equity Income" Fund Acct # 521239631-6

Balance 28Jun99 1,371.106 shares@ \$28.59/share.....\$39,199.92

Balance 30Sep99 1,377.883 shares@ \$26.48/share.....\$36,486.34

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Crestar Bank (Crestar, 3405 Commerce St., Richmond, VA)

T. Rowe Price Services, Inc., P.O. Box 89000, Baltimore, MD 21289-0250

Prepared by Albert B. DeMilo
 Albert B. DeMilo, Treasurer

Date 12/4/99

